



# NAPA INSTITUTE

Equipping Catholics in the "Next America"

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Dear visiting priest:

It is our privilege to extend a complimentary room to you so long as you celebrate mass daily. The time we regularly set aside for mass is at 8:00 a.m. Please email a letter from your Superior that you are a Roman Catholic Priest in good standing to the Diocese of Santa Rosa/Napa and a second copy of that letter to Hailey Smith at [hsmith@buschgroup.org](mailto:hsmith@buschgroup.org).

If there is anything that you need for Mass or if you have questions during your stay, please contact Evan Harrelson, our on-site sacristan at the front desk or at [eharrelson@themeritageresort.com](mailto:eharrelson@themeritageresort.com).

1. The code to the door is 0203 so you can access the sacristy. It will lock behind you, so memorize that code.
2. Corporals, purificators and hand towels are on the upper right-hand drawer.
3. The lectionary, sacramentary and other books should be on the shelf or they may have been left in the chapel.
4. A lighter is available to light the candles.
5. A candle snuffer is available to extinguish burning candles.
6. The local ordinary, Bishop Robert Vasa, allows for the repose of the Blessed Sacrament in the tabernacle while a priest is in residence. You can expose the Blessed Sacrament with an adoration door. At the end of your stay, please consume all the hosts, and advise Evan Harrelson or the front desk that you have done so prior to checking out. The key for the tabernacle is on the top right-hand drawer. If, for some reason you misplace the key, please contact Hailey Smith at 714-815-9878, email: [hsmith@buschgroup.org](mailto:hsmith@buschgroup.org).
7. If you are going to reserve the Blessed Sacrament, there are 40-hour candles either in the sacristy or in the lamp stand in the chapel.
8. There should be white wine in the refrigerator and a corkscrew, if necessary.
9. When praying the Eucharistic Prayer, The Bishop of the Diocese of Santa Rosa/Napa is Bishop Robert Vasa ("Vasha").
10. If there is a mass intention, we will leave it on the altar or on the table top in the sacristy. Otherwise, you are free to select your own mass intention.
11. All of the items are available for the Tridentine Rite of Mass including the books, vestments, etc.

12. If you would like, you are welcome as part of our clergy hospitality program to take your lunch and dinner meals in the staff room (free of charge). Contact the front desk for location and times. Alternatively, you may also visit any of the restaurants or cafés around the resort (at an additional cost). The Blend is the most cost effective restaurant and they serve breakfast, lunch and snacks. You can also take advantage of a 30% discount for priests excluding alcohol purchases. This is for priests only, not for additional guest that may be with you during your stay.

Please spread the word to your fellow Roman Catholic priests in good standing of this privilege that is also available at our sister property, the Bacara Resort and Spa in Santa Barbara. For more information please visit [www.clergyhospitality.org](http://www.clergyhospitality.org).

If there is space available we may offer a second room for a Roman Catholic Priest or a Double Queen room for you and your colleague.

Thanks again for your service to the Lord.

Kind regards,

Hailey Smith  
Director of Philanthropy and Development  
Busch Family Foundation  
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Email: [hsmith@buschgroup.org](mailto:hsmith@buschgroup.org)